

**CITY OF CHANHASSEN  
CARVER AND HENNEPIN COUNTIES, MINNESOTA**

**ORDINANCE NO. 689**

**AN ORDINANCE ESTABLISHING THE CITY FEES AND CHARGES FOR 2022**

**THE CITY COUNCIL OF THE CITY OF CHANHASSEN, MINNESOTA  
ORDAINS:**

**Section 1.**

- (A) Policy and Purpose. By the enactment of this Ordinance, the City Council intends to establish fees and charges required by the City Code for the year 2022 and to comply with Minnesota Statutes, §462.353, subd. 4.
- (B) Fees and Charges. The fees and charges for the City for the year 2022 are as set forth on “Exhibit A” hereto.
- (C) Application. Where a direct conflict exists between the amount of a fee or charge set by any provision of the City Code and a fee or charge set by this Ordinance, the fee or charge set by this Ordinance applies.

**Section 2.** This ordinance shall be effective immediately upon its passage.

**PASSED AND ADOPTED** this 9<sup>th</sup> day of May, 2022 by the City Council of the City of Chanhassen, Minnesota.

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Kim Meuwissen, City Clerk

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Elise Ryan, Mayor

(Summary Ordinance 689 published in the Chanhassen *Villager* on May 19, 2022)

EXHIBIT A  
CITY OF CHANHASSEN 2022 FEE SCHEDULE  
UPDATED MAY 9, 2022

ADMINISTRATIVE		2022 Fees
<b>MISCELLANEOUS</b>		
Returned check/ACH fee		\$20
Copy fee	See Engineering fee section	
Notary Fee		\$1
Radon kits		\$8
History books		\$10
Election Candidate Filing Fee		\$5
<b>CEMETERY</b>		
Grave Fee		
Resident		\$400
Non-Resident		600
Interment Fee		\$150
Excavation Fee		
Caskets	May be higher in winter	\$550
Urns & Infant Burials		375

LICENSING FEES & CHARGES		2022 Fees
<b>LIQUOR LICENSE</b>		
On Sale Intoxicating Liquor License		
<u>Restaurant</u>		
Floor area under 3,000 sf		\$6,115
Floor area 3,000-6,000 sf		9,609
Floor Area over 6,000 sf		13,104
<u>Exclusive Liquor Store</u>		
Floor area under 3,000 sf		\$4,862
Floor area 3,000-6,000 sf		11,356
Floor Area over 6,000 sf		14,851
Off-sale		
Intoxicating (*set by State Statute)		\$200
Microdistillery		200
Non-intoxicating		58
Small brewer		200
On-sale		
Brewer taproom		\$400
Cocktail room		400
Non-intoxicating		410
Sunday sales (*set by State Statute)		\$200
Wine/beer license		\$410
Background investigation on liquor license owners, officers or operating managers.	New Application	\$250
	Changes in officers or operating managers of existing license holders	100
Temporary on-sale liquor license		\$1
Community festival on-sale license		\$50

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LICENSING FEES & CHARGES		2022 Fees
<b>LICENSING FEES &amp; CHARGES</b>		2022 Fees
<b>OTHER BUSINESS LICENSES</b>		
Waste hauler	Annual fee per company	\$300
Peddler, solicitor or transient merchant registration fee	Per individual	\$100
Massage therapy	Business license	\$50
	Background investigation fee	\$250
Sexually oriented business license	Annual	\$1,300
<b>ANIMAL CONTROL</b>		
<b>Kennel Fees</b>		
Dog and cat impounding fees	1 <sup>st</sup> offense	\$50
	2 <sup>nd</sup> offense	100
	3 <sup>rd</sup> offense	150
	4 <sup>th</sup> offense	200
	5 <sup>th</sup> & subsequent offenses (in 12-month period)	250
Bow and arrow discharge permit		\$20
Fireworks	Annual License fee	\$200
Shotgun discharge permit		\$20
Stable		\$25

PARKS & RECREATION		2022 Fees
<b>GROUP PICNIC RESERVATION FEES</b>		
Resident - groups less than 100	Monday—Thursday	\$125
	Friday—Sunday	150
Resident - groups of 100 or more	Monday—Thursday	\$175
	Friday—Sunday	225
Nonresident - groups less than 100	Monday—Thursday	\$225
	Friday—Sunday	275
Nonresident - groups of 100 or more	Monday—Thursday	\$325
	Friday—Sunday	375
Nonprofit / Senior Group Discount		25%
District 112/276	Monday—Thursday	\$45
	Friday—Sunday	50
All Other School Districts	Monday—Thursday	\$100
	Friday—Sunday	150
<b>RENTALS &amp; RESERVATIONS</b>		
Canoe/Kayak Storage Rack	Residents	\$60
	Nonresidents	70

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PARKS & RECREATION		2022 Fees
<b>Watercraft Rentals</b>		
Canoe		\$15
Kayak		15
Paddle Boat (4 person)		15
Row Boat		15
Row Boat with Electric Motor		15
Stand-Up Paddleboard		20
<b>MEMORIALS</b>		
Bench		\$500
Tree		\$1,000
Other	By Arrangement	
<b>ADULT SOFTBALL</b>		
<b>Summer Softball League (per team)</b>		
All resident team		\$850
1-5 non-resident members		900
6+ non-resident members		950
<b>Fall Softball League (per team)</b>		
All resident team		\$500
1-5 non-resident members		550
6+ non-resident members		600

RECREATION PROGRAM FEES		2022 Fees
<b>Youth and Rec Center Programs</b>		
Youth program fees are determined annually and are published in the seasonal program brochures. Fees are designed to recover program costs.		
<b>ADULT/SENIOR PROGRAMS</b> (*fees cover program supplies and staffing costs)		
Single-day Adult/Senior Programs	Non-resident charge +\$3	\$10-65
Multi-day Adult/Senior Programs	Non-resident charge +\$10	\$10-175
Senior Day Trips	Non-resident charge +\$10	\$65-95
Senior Overnight Trips	Non-resident charge +\$10	\$250-450

CHANHASSEN RECREATION CENTER		2022 Fees
<b>Daily Fee</b>		
Resident		\$4.00
Nonresident		4.50
Senior Resident		3.75
Senior Nonresident		4.25
<b>Punch Cards</b>		
10 Punch Resident/Non-resident		\$30/35
10 Punch Senior Resident/Non-resident		27.50/32.50
20 Punch Resident/Non-resident		55/66
20 Punch Senior Resident/Non-resident		50/61
40 Punch Resident/Non-resident		106/129
40 Punch Senior Resident/Non-resident		94/117

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CHANHASSEN RECREATION CENTER		2022 Fees
<b>Facility</b>	Per Hour	
Gym Resident		\$50.00
Gym Nonresident		60.00
Community Room with Kitchen Resident		20.00
Community Room with Kitchen Nonresident		25.00
Community Room with Carpet Resident		20.00
Community Room with Carpet Nonresident		25.00
Conference Room Resident		15.00
Conference Room Nonresident		20.00
<b>Birthday Parties</b>		
Residents		\$70
Nonresidents		85
<b>Additional Time</b>		
<b>PERSONAL TRAINING PACKAGES</b>		
<b>Getting Started Package (3 sessions)</b>		\$130
<b>One-on-One Packages</b>		
5 Sessions		\$195
10 Sessions		380
15 Sessions		540
20 Sessions		700

PERMITS & INSPECTIONS		2022 Fees
<i>Building permit fees are based on declared permit valuation. For declared valuations that are not representative of the work being completed, the Chanhassen valuation table may be used to determine appropriate value.</i>		
<b>Building Permit Fees</b>		
Base Fee (Valuation up to \$1,000) +fee per \$1,000 of value	Valuation Range	+fee per \$1,000 of value
	\$1,000-25,000	\$80.00 \$16.50
	\$25,001-50,000	12.00
	\$50,001-100,000	8.50
	\$100,001-500,000	6.75
	\$500,001-1,000,000	5.50
	\$1,000,000+	4.50
<b>Plan Review Fee</b>		
When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.		65% of permit fee
<b>Fire Plan Review Fee</b>		
When submittal of plans is required, and the valuation is more than \$3,000, a plan review fee shall also be charged.		65% of permit fee

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PERMITS & INSPECTIONS		2022 Fees
<b>Plumbing &amp; Mechanical Permit Fees</b> <u>Total Valuation</u> \$0 to \$1,000 Plus percent of value over: \$1,001 to 10,000 \$10,001 to 50,000 \$50,001 and up  Testing of backflow devices		Base Rate \$80  +2.25% +1.75% +1.50%  \$30
<b>Industrial Heating Equipment Permit Fees</b> <u>Total Valuation</u> \$0 to \$50,000  Plus percent of value over: \$50,00 to 250,000 \$250,001 to \$500,000 \$500,001 to \$750,000 \$750,001 and up		Base Rate \$80  0.4% 0.3% 0.2% 0.1%
<b>Roofing/ Siding/ Windows &amp; Door</b> Flat fee per permit		\$150 each \$300 max combined

DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
<b>Comprehensive plan amendment</b> Land use amendment		\$600
<b>Conditional use permit</b> Single-family residence All others	Does not include site plan review	\$325 500
<b>Grading permits</b> Under 50 cubic yards 50—1,000 cubic yards Over 1,000 cubic yards	N/A \$50 Processed as interim use permit Escrow \$7,500	
<b>Interim use permit</b> Single-family residence All others		\$325 500
<b>Sign rental</b>		\$200
<b>Planned unit development/rezoning</b> Major amendment Minor amendment		\$750 100
<b>Rezoning</b>		\$500
<b>Sign permit</b> Permanent Temporary		\$100 35
<b>Sign Plan Review</b>		\$150
<b>Site Plan Review</b> Commercial/industrial districts	Plus \$10 per 1,000 square feet of building area	\$500

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DEVELOPMENT REVIEW & OTHER COMMUNITY DEVELOPMENT FEES		2022 Fees
Residential districts	Plus \$5.00 per unit	500
Administrative		100
<b>Subdivision</b>		
Create 3 lots or less		\$300
Create over 3 lots	Plus \$15.00 per lot	600
Final plat	Plus \$15.00 per lot	250
Metes and bounds division		300
Consolidate lots		150
Administrative subdivision		150
<b>Temporary outdoor sales and events</b>		
Temporary outdoor event permit		\$50
Seasonal sales permit		50
Special event permit		100
Race addendum		50
<b>Vacation of right-of-way/easements</b>		\$300
<b>Variance / Appeal of Administrative Decision</b>		\$200
<b>Wetland alteration permit</b>		
Single-family residence		\$150
All other uses		275
<b>Monumentation for all wetland buffer strip</b>	Per sign	\$20
<b>Zoning Ordinance Amendment</b>		\$500
<b>Filing Fees/Attorney Costs</b>		
Recording documents	Per document	\$50
Recording plats and related documents		450
<b>Consultant Fees</b>	Cost will be billed to developer	
<b>Flood zone information and written zoning requests</b>		\$65
<b>Property owner's list, per property</b>	All requests must be made in writing	\$3
<b>Beekeeping permit</b>		\$25
<b>Chicken permit</b>		\$25

ENVIRONMENTAL PROGRAM FEES		2022 Fees
Yard waste drop off fees		\$1/bag \$8/cubic yard
Community garden plot rental		\$25
Weed Wrench Deposit (returned when tool returned)		\$150

PRIVATE DEVELOPMENT ENGINEERING FEES		
Public Street Light		\$300
Administration Fee	In conjunction with the installation of the improvements	
<u>Cost of Construction of Improvements</u>		
Less than \$500,000	3% of construction costs	
\$500,000 to \$1,000,000		
First \$500,000	3% of construction costs	
Over \$500,000	2% of construction costs	

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 UPDATED MAY 9, 2022

PRIVATE DEVELOPMENT ENGINEERING FEES		
<b>Over \$1,000,000</b>		
<b>First \$1,000,000</b>	2.5% of construction costs	
<b>Over \$1,000,000</b>	1.5% of construction costs	
SURFACE WATER DEVELOPMENT FEES		
<b>Surface Water Development Fees</b>	Per acre	
<b>Parks/Open Space</b>		\$5,020
<b>Single Family Residential</b>		8,830
<b>Medium Density Residential</b>		10,600
<b>Townhouse/Apartment Complex/High Density Residential</b>		15,870
<b>Industrial</b>		22,900
<b>Commercial</b>		33,460
<i>Fees are based on the developable land. Undeveloped areas such as wetlands and buffers placed into an outlot, public parks, and public right-of-way are exempt from these fees.</i>		
PARK DEDICATION FEES		
<b>Park Dedication Fees</b>		
<b>Duplex</b>	Per dwelling	\$5,000
<b>Multifamily/apartment units</b>	Per dwelling	3,800
<b>Commercial/industrial</b>	Per acre	12,500
<b>Continuing care retirement facility</b>	Per bed	500
SEWER & WATER DEVELOPMENT FEES		
<b>Residential development &amp; Commercial, industrial and institutional development</b>		
<i>Fees are based per unit. Parcels previously assessed trunk hook-up fees are exempt. Parcels within the Lake Ann Sewer District will be subject to the Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees.</i>		
	Sanitary Sewer	\$1,611
	-if a portion of the sewer hookup fee was not paid at the time of final subdivision approval	\$2,302
	Water	8,542
	SAC (As established by the Metropolitan Council and city SAC surcharge)	75
<b>Parcels in Lake Ann district subject to Lake Ann Trunk sewer fees in addition to the sewer trunk hook-up fees</b>	Lake Ann Interceptor	\$1,971
	Subtrunk	2,068
<b>Water</b>		
<b>All Development: Lateral Connection Charge</b>		
<b>Sewer</b>		\$7,980
<b>Water</b>		10,541
OTHER INSPECTIONS & FEES		
<b>Site Inspection for Private Developments</b>	The city hires consultant inspectors at an average of 20 hours/week at \$80.00 per hour.	
<b>G.I.S. fees</b>		
<b>Plat</b>		\$100
<b>Parcel</b>		30



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<b>PRIVATE DEVELOPMENT ENGINEERING FEES</b>		
Inspections outside of normal business hours	Per hour	\$80
Re-inspection fees	Per hour	\$80
Inspections for which no fee is specifically indicated	Per hour	\$80
Additional plan review required by changes, additions or revisions to plans	Per hour	\$80
For use of outside consultants for plan checking and inspections, or both	Actual costs	
Re-inspection fee for as-built surveys	Per re-inspection	\$80
Zoning Permit Fee		\$50

<b>PUBLIC WORKS</b>		<b>2022 Fees</b>
Trenching & Boring	Per 100 feet	\$20
Street or ROW	Per hole	\$50
Directional Bore	Per road crossing, no open cut	\$40
Drain Tile Connection		\$50
Driveway Permit		\$50
Temporary Lift of "No Parking" Zone	Per week, no charge for 1st week	\$20
Temporary Street Closure		\$20
Deposit		100
Underground Sprinkler System	ROW permit fee (No main lines in ROW)	\$50
Copies	Per page	
8½" x 11" Copy		\$.25
8½" x 11" Color Copy		1
8½" x 14" or 11" x 17" Copy		.50
8½" x 14" or 11" x 17" Color Copy		2
18" x 24" Copy		5
18" x 24" Color Copy		10
22" x 34" Copy		6
22" x 34" Color Copy		10
24" x 36" Copy		10
24" x 36" Color Copy		15
36" x 42" Copy		10
36" x 42" Color Copy		20
Aerials Copy	Price by size of paper	
Topography Copy	Price by size of paper	
Lot/Plat/RLS (full size) Copy	Price by size of paper	
Lot/Plat Map Copy (reduced size)	Price by size of paper	
Standard Specifications & Detail Plates	Printed copy PDF copy available on city website at no charge	\$75
CADD Detail Plates		\$25
Encroachment Agreements	Application and recording fee	\$200
Partial Release		\$15
Certificate of Compliance		\$25
Private Drinking Water Test	Actual cost of lab fees	

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UTILITY RATES		2022 Fees
<b>WATER RATES</b>		
<b>Residential and Irrigation</b>		
Minimum water charge per quarter		15.81
0 to 15,000 gallons per quarter	per 1,000 gallons	2.31
15,001 to 30,000 gallons per quarter		3.57
30,001 to 60,000 gallons per quarter		4.24
60,001 to 90,000 gallons per quarter		4.73
90,001 + gallons per quarter		5.78
<b>Commercial</b>		
Minimum water charge per quarter		\$15.81
0 to 51,000 gallons per quarter	per 1,000 gallons	2.31
51,001 to 99,000 gallons per quarter		3.57
99,001 to 150,000 gallons per quarter		4.24
150,001+ gallons per quarter		4.73
<b>Multi-family properties</b>	per 1,000 gallons	\$2.98
<b>Bulk sales to contractors, landscapers, etc. at City fill stations or other designated locations</b>	Per 1,000 gallons	\$7.47
<b>SANITARY SEWER RATES</b>		
<b>Residential based on winter quarter usage</b>	per 1,000 gallons	\$5.97
<b>Commercial based on actual quarterly usage</b>	Per 1,000 gallons	\$5.97
<b>Minimum sewage charge per quarter</b>	Minimum up to 6,000 gallons	\$36.75
<b>SURFACE WATER MANAGEMENT RATES</b>		
<b>Surface Water Management User Fees - Single-family, Rural residential, Agricultural &amp; Undeveloped</b>	Per quarter	\$22.53
<b>Surface Water Management User Fees – other property types</b>	Per quarter base, multiplied by the utility factor per acre	\$43.88
	<u>Utility Factor per acre</u>	
Medium density residential	2.22	
High density residential, Industrial, Office, Institutions (churches, schools, government buildings, hospitals)	3.30	
Business/Commercial	4.23	
Parks, cemeteries, golf courses, arboretum	0.46	
Parking lots as a principal use	6.14	
<b>DELINQUENT ACCOUNTS</b>		
<b>Late Fees</b>	10% of balance quarterly fee	
<b>Certification Fee (includes 1 year interest)</b>	10% of Balance of account + County fee	